In compliance with the Freedom of Information Act, the news media and the public was notified of the time, date, and place along with a copy of the agenda of this meeting and a notice was posted on the outdoor bulletin board at the Batesburg-Leesville Town Hall and the Town's website no later than twenty-four hours prior to the meeting.

WORK SESSION AUGUST 28, 2017

The Council Work Session for the Town of Batesburg-Leesville, held in Building B of the Town Hall Complex, was called to order by Mayor Crapps at 6:35 P. M. Members present were Mayor Crapps, Council Member Taylor, Cain, Simpkins and Ricard. Council Member Penick and Spradley was absent. District 2 and 8 are vacant.

INVOCATION

The invocation was given by Council Member Simpkins.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was held.

APPROVAL OF AGENDA

A motion was made by Council Member Taylor with a second by Council Member Cain to approve the agenda. With no discussion, a vote was taken.

VOTE:

5 Approved

0 Denied

WORK SESSION ITEMS FOR DISCUSSION

A. Strategic Plan Draft Finalization

Mr. Gregory Sprouse was present to review the updated Draft Strategic Plan, which includes some of the revisions that were made after the last Work Session. This includes Short, Middle, and Long Range timelines. Every year, in preparation for the budget, Town leaders and staff will develop an Annual Action Plan to specifically target goals and objectives from the Strategic Plan to be accomplished. The Annual Action Plan will be the guiding document to ensure staff and Town Council are striving to meet the goals, maximizing the utility of resources, and ensuring accountability. The Strategic Themes include government, economy, and community. These interrelated focus areas provide the foundation for the Strategic Plan and set the vision for the future.

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STRATEGIC PLAN CONT'D.

Further discussion was held. Mayor and Council approved the new wording and a Resolution will be presented at the September 11, 2017 Council Meeting.

B. Hospitality Tax Discussion

Discussion of the Hospitality Tax was held. Town Manager stated he simply wanted to know from Council the next steps or do we table with elections coming up.

C. Discussion of Employee Policy & Procedure Manual Updates

Assistant Town Manager Seth Duncan stated annually staff reviews the Employee Handbook to ensure it conforms to federal employment law, best practices, and desires of Council. Labor Attorney Kevin Sturm was asked to review all proposed changes. The modifications that have been made were presented to Council. Discussion was held on these modifications.

EXECUTIVE SESSION - Receipt of Legal Advice Relating to Hospitality Tax

A motion was made by Council Member Simpkins with a second by Council Member Taylor to go into Executive Session at 7:26 P. M. With no discussion, a vote was taken. VOTE: 5 Approved 0 Denied

A motion was made by Council Member Simpkins with a second by Council Member Cain to return to the Work Session at 7:37 P. M. With no discussion, a vote was taken.

VOTE:

5 Approved

0 Denied

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ADJOURNMENT

A motion was made by Council Member Simpkins with a second by Council Member Taylor to adjourn at 7:45 P. M. All members were in favor.

Approved this 18th day of September 2017.

Marguerite J. Crapps, Mayor

ATTEST:

Judy & . Edwards)
Judy Edwards, Town Clerk