

THE TOWN OF Batesburg-Leesville

Job Posting Assistant Fire Chief

Professional, administrative, technical and supervisory support to the Fire Chief and Fire Department; performs line operations as necessary. Position will work a Monday through Friday schedule from 8:00 am until 5:00 pm. Responds to structure fires, emergency events, storms or other emergency situations and assists in emergency strategies. May assume supervisory authority of an area of responsibility within the emergency event or assume overall command and control of the event. Participates in a scheduled rotation of duty chief remaining available to respond to emergency incidents 24 hours a day to engage in fire department operations to minimize the further destruction of property by fire or other hazards.

Conducts assigned fire and life safety inspections of existing structures, new structures and modifications within existing structures including construction features, automatic sprinklers and other fire protection systems, fire alarm systems, life safety features, and hazardous materials and processes in order to evaluate compliance with the South Carolina Fire Code and related construction codes for compliance. Interprets and applies regulations in a variety of circumstances with multiple variables.

Communicates in writing and orally with the public, contractors, vendors, architects, engineers, State Fire Marshal, law enforcement etc., in compliance and enforcement activities. Issues citations or has citation issued for fire code violations. Electronically and manually documents inspections, identifying and documenting corrective action required for Code compliance.

Schedules vacation, holidays and sick leave to ensure minimum staffing levels. Participates and advises in the hiring and promotion of Departmental personnel Supervises the maintenance and upkeep of facilities, and equipment. Will be responsible for the coordination Fire Prevention, public safety demonstrations, and public outreach programs. Represents the Chief at board meetings when necessary. Serves on boards and committees in the Town and County at the Chief's request. Establishes and maintains effective working relationships with other B-L Departments, State agencies, schools, medical facilities and other groups in relation to fire regulations and ordinances.

Minimum Qualifications

- Firefighter II (IFSAC/NFPA Curriculum or equivalent)
- Valid SC issued Class E driver's license
- Basic First Aid/CPR Certification/Narcan Training (National Registry EMR/EMT preferred)
- Pump Ops 1
- EVDT
- SC State Fire Marshal Rules and Regulations within 3 months of hire.

Within 1 year:

- ICC Fire Inspector 1 (NFPA, Pro Board, or equivalent coursework – Legacy South Carolina Resident Fire Marshal Certification is accepted if current)
- Fire Officer 1
- ICS 700, ICS 800, ICS 100 & 200
- Fire Investigation Certification or investigation awareness course of not less than a 16-hour program

Within 2 years:

- ICC Fire Inspector 2
- An accredited fire investigation certification or course
- National Registry EMR/EMT
- Fire Officer 2
- Incident Safety Officer
- ICS 300 & 400
- National Fire Academy Leadership 1, 2, 3 classes

Salary Info: Salary range based on qualifications, medical, vision, dental, life insurance, annual leave, paid sick leave, and SC Police Officer Retirement.

How to apply

Interested persons, who meet the minimum qualifications, must submit an application to the Batesburg-Leesville Town Hall. Applications may be picked up at the Batesburg-Leesville Town Hall, at 120 West Church Street Suite A, Batesburg-Leesville, South Carolina 29006. For questions concerning the application process or job requirements, please contact Fire Chief Josh Frye at (803) 687-0586

Deadline: posted until fill

The Town of Batesburg-Leesville is an Equal Opportunity Employer. The Town of Batesburg-Leesville does not discriminate in employment on account of race, color, religion, national origin, ancestry, age, sex, sexual orientation, marital status, physical or mental disability or any other legally protected status.